

People and Places	Budget to Date £'000	Actual to end of January 23 £'000	Variance to date £'000	Annual Forecast (Including Accruals) £'000	Forecast Annual Variance £'000	Explanation for year end variances greater than £10k (starred items)
Contain Outbreak Management Fund 2021/22 - P&P	0	121	121	0	0	Awaiting KCC's payment of invoice to cover outstanding COMF balance.
KCC Helping Hands	0	-17	-17	0	0	Funding received in advance from the Kent County Council (KCC) for Helping Hands Projects
Leisure Contract	118	98	-20	119	1	Payment of Sencio's management fee is subject to the previous year's audited accounts being provided by the Trust. Unlikely to be paid, to be reviewed next month.
Leisure Development	21	0	-21	21	0	Payment of Sencio's Advantage fee is subject to the previous year's audited accounts being provided by the Trust. Unlikely to be paid, to be reviewed next month.
Local Strategic Partnership	4	14	11	4	0	Sevenoaks District Local Strategic Partnership Community Wellbeing Fund, supports related priorities and will be funded through the relevant reserve
Police & Crime Commissioners (PCCs)	-9	-19	-11	-9	0	Funding received in advance from PCC. Awaiting approval for final quarter spend profile.
Tourism	27	-148	-175	28	1	Grants received ahead of spend.
West Kent Partnership	-10	11	20	-10	0	External funding not yet received.
Youth	50	38	-12	49	-1	Grant received in advance from KCC as part of Local Children's Partnership Group
Tourism	17	-18	-35	17	17	Grant funding received in advance. We anticipate spend to accelerate within Q2 with no variance to the full year effect.
Property Investment Strategy	-1,006	-887	119	-870	-870	Reduction in rental income due to COVID-19. Payment plans are in place and the majority of the shortfall will be recovered. 96 High Street is showing a 100% variance as no income has been received resulting in a £96.4k reduction in income. In addition the Council will become liable for Business Rates for properties that may go into distress. • For the remaining rental income, repayment plans are being negotiated with a forecast 20% reduction for Q2, but repayment plans starting to kick in with the variance being recuperated by 80% towards the end of the financial year.
Future Issues/Risk Areas						Impact on rising utility costs relating to leisure centres, may see an impact on smaller leisure trusts, such as Sencio.

Development and Conservation	Budget to Date £'000	Actual to end of January 23 £'000	Variance to date £'000	Annual Forecast (Including Accruals) £'000	Forecast Annual Variance £'000	Explanation for year end variances greater than £10k (starred items)
Building Control	-134	-117	17	-137	-3	Fee income behind profile.
Conservation	108	159	51	165	57	Additional investment in the delivery of the service.
Planning Policy	307	384	77	303	-4	Additional investment in the delivery of the service.
Planning - Appeals	186	190	4	208	22	Salary underspend offset against salary overspend elsewhere.
Planning - Development Management	-66	-60	5	-77	-25	Overachievement on application income due to a small number of large fee submissions
Planning - Enforcement	284	371	87	354	70	Additional investment in the delivery of the service.
Planning Performance Agreement	0	22	22	0	0	Recruitment and salary cost for public practice.
Planning - Development Management - Software Project	0	-120	-120	0	0	External funding received ahead of spend.
Administrative Expenses - Planning Services	31	48	17	30	-1	Advertising expenditure for vacant posts
Future Issues/Risk Areas						There remains the risk that planning decisions and enforcement action will be challenged, either at appeal or through the Courts. Recruiting to vacant posts continues to be difficult. The financial impact of proposed changes to the Planning System will need to be carefully considered.

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Asset Maintenance Direct Services	35	4	-31	15	-20	Spend behind profile
Asset Maintenance Public Toilets	13	0	-13	-3	-16	No spend required on public toilets in 22/23.
Dartford Rev&Ben Partnership Hub (SDC costs)	1,666	1,751	85	1,666	0	Additional software costs to be covered by draw downs from reserves.
Dartford Audit Partnership Hub (SDC Costs)	183	142	-42	183	0	Salary underspend on the hub due to staff vacancies, recruitment is currently taking place.
Local Tax	-93	-12	82	11	104	Adverse variance due to write-offs on court costs and unachievable enforcement income.
Misc. Finance	1,221	1,216	-5	1,078	-142	Variance due to in-year saving budgets moved to Misc. Finance. Also a underspend on cleaning materials.
Administrative Expenses - Finance	18	32	15	30	13	Spend on consultant works and staff advertising has caused an adverse variance.
Administrative Expenses - Strategic Property	0	12	12	0	0	Costs relating to staff advertising.
Support - Audit Function	178	167	-11	155	-23	SDC share of the combined partnership underspend.
Support - Finance Function	209	217	8	220	11	Adverse forecast due to an overspend on salaries and pay award 22/23.
Support - Legal Function	222	189	-33	186	-36	Current underspend due to vacant post being recruited to and the 22/23 annual pay award has now been included in the EOY Position
Treasury Management	107	127	21	125	18	Rise in the costs of bank charges and charge for Multi Asset Income Fund initial fee.
Future Issues/Risk Areas						Covid-19 continues to have a potential impact on income levels and expenditure.

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Asset Maintenance Argyle Road	67	53	-14	67	0	Spend currently behind profile.
Asset Maintenance Other Corporate Properties	30	45	15	30	0	Overspend offset by underspends elsewhere.
Asset Maintenance Leisure	161	203	42	161	0	Spend currently ahead of profile.
Asset Maintenance Support & Salaries	79	36	-43	80	1	Spend currently behind profile.
Car Parks	-1,511	-1,643	-132	-1,735	-224	Day tickets charge income is exceeding budget but season tickets is below budget.
CCTV	220	319	98	286	66	Adverse forecast due to pay award 22/23 and increase in utilities bills. Annual payments relating to part 23/24 to be accrued.
Car Parking - On Street	-330	-392	-62	-330	0	Parking charge income continues to exceed budget.
Refuse Collection	52	503	451	642	590	Increased agency and salary costs due to sickness, outstanding holiday leave and pay award.
Trade Waste	-156	26	182	123	279	Increasing income, but behind budget target. Waste disposal charges have increased by on average £5k per month.
Green Waste	12	57	45	64	51	Agency costs and a reduction in income have caused an adverse variance.
Street Cleansing	-70	-151	-81	-139	-69	Increased recharges for services.
Transport Workshop	-5	77	82	66	71	Agency costs and a reduction in income due to staffing issues have caused an adverse variance.
Cesspool Emptying	-75	-16	59	0	75	Down on budgeted income.
Pest Control	-42	12	54	14	56	Down on budgeted income.
Fly Tipping	-38	2	40	-5	34	Major repairs to vehicles
Fleet	-149	-145	4	-168	-19	Underspend on salaries offset by overspend on internal recharges.
Depots	-67	29	96	-14	53	Transport repairs and income reduction.
Grounds Maintenance	-26	-43	-16	-48	-22	Underspend on services due to bad weather.
EH Commercial	263	254	-8	246	-16	Salary underspend offset against salary overspend elsewhere
EH Animal Control	17	8	-9	35	18	Underspend due to a contract renewal later in the year.
EH Environmental Protection	309	388	80	334	25	Salary overspend offset against salary underspend elsewhere.
Parking Enforcement - Tandridge DC	-19	-191	-173	-12	7	Income collected on behalf of Tandridge to be paid over.
Estates Management - Buildings	-11	-32	-21	-19	-8	Exceeding budget due to RPI increase for Town Centre management.
Estates Management - Grounds	111	123	12	119	8	Grass maintenance and hedge cutting no budgeted for.
Housing Premises	9	-8	-17	3	-6	Overachieved income on sewage treatment plant costs.
Licensing Partnership Hub (Trading)	17	1	-16	17	0	Salary underspend due to vacancy. Currently recruiting.
Licensing Regime	31	10	-21	18	-13	Income ahead of profile relating to Premises licences.

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Markets	-372	-387	-16	-372	-0	£25k Grant agreed by Cabinet for Swanley Town Council and to come from the additional income from Swanley Sunday market.
Off-Street Enforcement	62	11	-51	-2	-64	Parking Charge Notice (PCN) income exceeding budget.
Parks - Greensand Commons Project	0	88	88	0	0	Externally funded project. Spend will be reclaimed.
Refuse Collection	2,382	2,329	-53	2,382	0	An underspend on refuse sacks. A price increase is likely to see expenditure on budget. Income received ahead to budget.
Street Cleansing	1,304	1,331	28	1,331	27	Increase costs relating to fly tipping and unachieved income.
Support - Central Offices	453	459	6	513	60	Variance projected for utility bills which come in later in the year.
Support - Central Offices - Facilities	176	161	-15	173	-3	Plus the 22/23 annual pay award has now been included in the EOY Position
Support - General Admin (Post/Scanning)	207	230	23	208	1	Underspend based on staff turnover however the 22/23 annual pay award has now been included for EOY position
Support - Direct Services	55	67	12	69	14	Variance due to recruitment and postage costs.
Taxis	6	-12	-17	13	7	Revenue generated by new statutory practice. Over-recovery reinvested in additional staff to deliver the service.
Future Issues/Risk Areas						High inflation, the cost of living and changes resulting from the Covid-19 pandemic continue to have a impact on income levels and expenditure. Service pressures and vehicle hire and repairs continue to cause issues at Dunbrik.
						Potential staff salary budget pressure due to staff absences. Additional pressures from the leisure centres due to air handling units. Argyle Road boilers are at end of life with increased risk of failure over the winter months. Rental pressures due to cost of living crisis, request for rent holidays.

Housing and Health	Budget to Date £'000	Actual to end of January 23 £'000	Variance to date £'000	Annual Forecast (Including Accruals) £'000	Forecast Annual Variance £'000	Explanation for year end variances greater than £10k
Gypsy Sites	-5	18	23	22	27	As a result of closure order on site due to criminal damage, rents and HB reclaims has reduced due to tenancy evictions.
Homeless	519	576	57	506	-13	Forecast underspend based on staff turnover and number of TA/Emergency Accommodation placements continues to reduce.
Housing Register	54	60	6	79	25	The 22/23 annual pay award has now been included and the Housing Register funding offset by vacancy from other service areas.
Housing	132	151	19	144	12	Increased professional practice counselling support required to support housing officers as they deal with higher case complexity and customer needs. Interim acting up payment for Head of Housing in first half of year - allocations to be reviewed. Kickstarter costs will be offset by funding received.
Accommodation Service	53	66	12	55	2	The 22/23 annual pay award has now been included and additional support which will be funded from external funding
Housing Energy Retraining Options (HERO)	54	8	-45	54	0	Grant received in advance for Accommodation for Ex Offenders funding. Officer costs for supporting Ex-Offender cohort to be offset against the funding received.
Homes for the Ukrainians	0	-714	-714	0	0	Two quarters funding received in advance from KCC for Homes for Ukraine Scheme.
KCC- Household Support Fund	0	373	373	0	0	All funding spent by 30 September 2022 in line with KCC funding criteria. Funding claim submitted and outstanding balance to be paid.
KCC Helping Hands	0	-18	-18	0	0	Funding received in advance from the Kent County Council (KCC) for Helping Hands Projects
Private Sector Housing	221	198	-23	224	3	Dept for Business Energy and Industrial Strategy (BEIS) (Home Upgrade Grant) HUG1 grant received in advance for staffing post.
Rough Sleepers Initiative 2022-25	0	-161	-161	0	0	First tranche of funding paid in advance.
Rough Sleepers Programme	0	-41	-41	0	0	Rough Sleeping Accommodation Programme Funding received in advance for support element provided by Look Ahead for Vine Court Road and Orchard Close.
Housing and Health Project	18	-0	-19	18	0	Kent Housing Group funded post. Post currently vacant and awaiting confirmation it will be recruited to.
Homelessness Funding	-307	-231	76	-307	0	Funding to be drawn down for homeless prevention funded staffing posts. Salaries to be drawn down from Homelessness Prevention Fund.
KCC Specialist Weight Management	0	-19	-19	0	0	Health funding received in advance to support Black and Minority Ethnic (BAME) community health interventions.

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Future Issues/Risk Areas						Although new placements into Temporary and Emergency Accommodation continue to decrease, securing affordable move on accommodation in the district for existing placements, continues to impact the budget. The acquisition by Quercus Housing of 11-13 High Street, Swanley and joint work with WKHA regarding Vine Court Road and Orchards Close has brought on board 26 new units in the district. Quercus Housing is progressing with the purchase of 17 units at 27-37 High Street, Swanley, due to complete in February 2023. The Council has worked with the Heart Foundation to secure the lease of a rental property (Stay Green House) in the district. The Out of Area Placement Policy and revised Housing Allocation Scheme were approved by Council in July 2022, which will help strengthen our processes. A review of all Emergency Accommodation provider contracts and rates is being undertaken to ensure value for money. Recruitment to vacant posts has been completed.
						A future pressure on homelessness may be seen once current host placements end for Govt's Homes for Ukraine Scheme. Additional funding for homelessness pressures arising from the Homes for Ukraine Scheme has been allocated by KCC, which could potentially contribute to temporary accommodation costs.
						As a result of closure order on the Hever Road Gypsy and Traveller site due to criminal damage, rents and HB reclaims has reduced due to x7 tenancy evictions.
						Income projection for Temporary Accommodation Charging Schedule unlikely to be achieved, due to issue with charging via direct debit facility.
						The rising cost of living is impacting households in the district and we are starting to see homeless presentations from working households, who are unable to afford rising rental costs, utility and food costs.
						Although the council is predicting to come in on budget for this current financial year for emergency accommodation spend, it should be highlighted as a potential risk for 2023/24, as predictions for a recession and cost of living pressures, will all have a direct impact on rising homelessness and demand for emergency accommodation.

Improvement and Innovation	Budget to Date £'000	Actual to January 23 £'000	Variance to date £'000	Annual Forecast (Including Accruals) £'000	Forecast Annual Variance £'000	Explanation for year end variances greater than £10k (starred items)
Asset Maintenance IT	252	155	-97	252	0	Spend as per asset maintenance plan
Corporate Management	982	830	-151	815	-166	Underspend due to the costs of the NHS & Social Care Levy still to be met by new burdens funding.
Corporate - Other	166	0	-166	25	-141	Additional savings generated from vacant posts exceeding budget.
Swanley Meeting Point	0	23	23	40	40	Salary costs unbudgeted for in 22/23.
UK Share Prosperity Fund	0	-88	-88	0	0	Grant received ahead of spend.
Elections	108	114	6	129	21	Overspend due to unscheduled By-Elections. S31 grant received to provide support for scheduled polls in May 2023.
Land Charges	-100	-14	86	-22	77	Forecast adverse variance due to downturn in volumes of searches and corresponding income and the 22/23 annual pay award has now been included in EOY Position
Members	401	389	-12	382	-19	Underspend projected due to reduced member travel claims and training. Members allowances lower than budgeted levels.
Register of Electors	174	141	-33	152	-22	Spend behind budget, with invoices for annual canvass still to be received.
Support - Contact Centre	706	694	-12	685	-21	Forecast underspend based on staff turnover and plus the 22/23 annual pay award has now been included in the EOY Position
Support - General Admin (Print Shop)	-19	80	99	59	78	Income from both external and internal customers is below the budgeted level.
Support - IT	943	979	35	968	25	The 22/23 annual pay award has now been included in the EOY Position
Support - Human Resources	409	425	15	437	28	The 22/23 annual pay award has now been included in the EOY Position
Future Issues/Risk Areas						Land Charges income to be kept under review throughout the year due to current market downturn. Likely under achievement on enforcement income currently under review.
						IT Asset Maintenance spend as per 10 year plan resulting in draw down from reserves in current year.
						Additional budget pressure expected on leisure centres maintenance budget. Significant cost expected due to the need to replace clarifiers and piping.